



Eternal Bliss Events



WELCOME

At Eternal Bliss Events, we understand that planning any event can be both exciting and overwhelming. Our dedicated team of certified planners is here to support you every step of the way, ensuring your special day reflects your unique style and vision. We offer a range of coordination services, from Full Planning to Month-Of and Day-Of Coordination, tailored to meet your specific needs. Inside this guide, you'll find detailed information about our social event planning packages, designed to provide you with a stress-free and memorable celebration. Let's embark on this journey together to create the event of your dreams! We are so excited you are considering us to help plan such a special moment!

- Eternal Bliss Events Team





STEVENSON

PACKAGES

FULL PLANNING

There are so many important celebrations in life that we all hope to make memorable. They can also be stressful and overwhelming to plan. If you need someone to help you every step of the way from choosing your venue, to creating your theme, to taking down the last piece of décor at the end of the night, you are looking for a full plan.

Planning

- 45+ hours of pre-event meetings, communication and assistance
- 1 in-person or virtual meeting per month leading up to the event (2 hours per meeting)
- Unlimited emails and scheduled phone calls
- Creation of a budget management document
- Venue research and in-person site tours with your lead and/or assistant coordinator (if applicable and based on availability)
- Assistance with the visualization of your theme, colour scheme and design
- Vendor referrals, assistance with hiring, full contact throughout the planning process and contract review
- Your lead and/or assistant coordinator's presence at all venue/vendor meetings (based on availability)
- Assistance with creating the schedule and floor plan (if applicable)

Event Day

- Lead coordinator and one assistant coordinator (if needed)
- Up to 8 hours of management on event day
- Management of vendor load in, set-up, and load out
- Ensuring the day runs on schedule
- Cueing DJ, MC, musicians, photographers, videographers, you and anyone making a speech (if applicable)
- Guaranteeing that you, close family/friends and guests are taken care of for the entirety of the day
- Set-up and tear down of client's personal décor items – e.g. pictures, favours, candles, menus, pre-made centerpieces, etc.
- Distribute any outstanding payments to vendors
- Maintaining full communication with the venue staff
- Access to our Emergency Kit



STARTING AT \$3,500+HST

M O N T H / D A Y - O F C O O R D I N A T I O N

You have planned the entire party but now what? You **realize you need someone to help** with the logistics, final details and schedule of the day. That is where we step in! A month prior to your celebration, we make a plan of action and **we carry it out for you so that you can enjoy the celebration** you have planned without sweating the small stuff.

Planning

- 20+ hours of pre-event meetings, communication and assistance
- Unlimited emails and scheduled phone calls
- Vendor referrals and contract review
- A venue tour/walk-through with your lead coordinator and/or assistant coordinator (based on availability)
- 2 virtual meetings (2 hours per meeting) - The 1st meeting will take place prior to all of the final detail meetings with the venue/vendors to create a rough draft of the schedule. The 2nd meeting will take place following all of the final detail meetings with the venue/vendors to finalize the schedule.
- Your lead and/or assistant coordinator's attendance at all final venue/vendor meetings (based on availability)
- Full contact with all vendors approximately 2-4 weeks before your event date to confirm final details and schedule of the day
- Creation of the event day schedule

Event Day

- Lead coordinator and one assistant coordinator (if needed)
- Up to 8 hours of management on the event day
- Management of vendor load in, set-up, and load out
- Ensuring the day runs on schedule
- Cueing DJ, MC, musicians, photographers, videographers, you and anyone making a speech (if applicable)
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STARTING AT \$1,800+HST

ADD ONS

PILLAR CANDLES

\$50 - Set of 3 (WHITE)

\$55 - Set of 3 (OTHER COLOUR)



FLOATING CANDLES

\$40 - Set of 3 (WHITE)

\$45 - Set of 3 (OTHER COLOUR)



VOTIVE CANDLES

\$2.50 each (WHITE)

\$3.50 each (OTHER COLOUR)



CLEAR UMBRELLAS

\$10 Each



LEAD COORDINATOR

Additional Hours /
Venue Search \$60/hr



ASSISTANT COORDINATOR

\$40 per hour



VENUES WE'VE WORKED AT

Airship37

Archeo

Ascott Parc

Belfort Estate

Bellvue Manor

C Hotel by Carmen

Cambridge Mill

Cardinal Golf Club

Chateau Le Jardin

Chateau Le Parc

Cluny Bistro & Boulangerie

Copper Creek

Country Heritage Park

Deer Creek

Earth To Table: The Farm

Eaton Hall

Enoch Turner Schoolhouse

Fairmont Royal York

Fermanagh Farms

Gladstone House

Glenerin Inn

Hart House

Hazelton Manor

Kortright Centre

La Maquette

La Primavera

Liuna Station

MacLaren Art Centre

Madison Greenhouse

Malaparte

Millennium Gardens

Mississauga Convention Centre

Mississauga Grand

Mount Alverno Luxury Resort

Oakview Terrace

Old Mill Toronto

Paradise Banquet

Parkview Manor

RedCrest Golf Club

Royal Ambassador

Royal Botanical Gardens - Burlington

Royal Venetian

Sheraton Centre Toronto Hotel

St. Maurice Orthodox Church

Steam Whistle Brewing

Stevenson Estate

The Arlington Estate

The Doctor's House

The Florist Loft

The Lake House

The Loft on King

The Manor

The Royalton

The Spice Factory

The Terrace

The Vue

Tyndale University

Universal Event Space

Venetian

W Event Boutique

Whistle Bear Golf Club

We are always willing and excited to experience venues we have not worked at!
Every package includes us doing a walk-through of the venue with you before the
day of the wedding to ensure familiarity with the space.

PREFERRED VENDORS

DJS, BANDS & LIVE MUSICIANS

DJ/MC
DIGITAL X ENTERTAINMENT (DJ/MC)



LIVE BAND
BIG CITY NIGHT BAND
*SAVE 10% ON BOTH OF OUR SERVICES WHEN OUR SERVICES ARE BOOKED TOGETHER



HARPIST
CHARLOTTE LUK
*SAVE UP TO 20% ON CHARLOTTE'S SERVICES + 10% ON ANY COORDINATION PACKAGE OF YOUR CHOICE WHEN OUR SERVICES ARE BOOKED TOGETHER



BRIDAL SERVICES

WEDDING DRESSES
THE GOWN
*THE 'PRESTIGE EXPERIENCE' IS FREE OF CHARGE + SAVE \$200 ON A COORDINATION PACKAGE OF YOUR CHOICE WHEN OUR SERVICES ARE BOOKED TOGETHER



HAIR & MAKEUP
ANNI MATIONS MKUP
*COMPLIMENTARY HAIR AND MAKEUP PREVIEW + SAVE \$200 ON A COORDINATION PACKAGE OF YOUR CHOICE WHEN OUR SERVICES ARE BOOKED TOGETHER



CONTENT CREATORS

DOLCE VITA SIGNATURE
*SAVE 15% ON SOCIAL CONTENT CREATION + 10% ON ANY COORDINATION PACKAGE OF YOUR CHOICE WHEN OUR SERVICES ARE BOOKED TOGETHER



SS SOCIAL



OFFICIANTS

WEDDINGS WITH CARE
*\$50 OFF ANY OFFICIATING PACKAGE + 10% ON ANY COORDINATION PACKAGE OF YOUR CHOICE WHEN OUR SERVICES ARE BOOKED TOGETHER



DENNIS LABUICK
*SPECIAL RATES WILL APPLY WHEN OUR SERVICES ARE BOOKED TOGETHER. PLEASE INQUIRE FOR MORE INFORMATION.



PHOTOGRAPHY & VIDEOGRAPHY

QUARUM PHOTO + VIDEO



VIDEOGRAPHY
SILVERLEAF WEDDINGS
*SAVE \$150 ON VIDEOGRAPHY + \$200 ON ANY COORDINATION PACKAGE OF YOUR CHOICE WHEN OUR SERVICES ARE BOOKED TOGETHER



PHOTOBOOTH
PHOTOBOOTH TO
*COMPLIMENTARY 4X6 PRINT UPGRADES (VALUED AT \$99)
*COMPLIMENTARY INSTANT SHARING (VALUED AT \$99)
*COMPLIMENTARY UNLIMITED GIFS/BOOMERANGS (VALUED AT \$99)
+ SAVE \$200 ON ANY COORDINATION PACKAGE OF YOUR CHOICE WHEN OUR SERVICES ARE BOOKED TOGETHER



PHOTOBOOTH
CAPTURE THE DREAM



LIVE ARTIST
INTERACTIVE ENTERTAINMENT
MARK DIZON LIVE PORTRAITS
*SAVE 10% ON BOTH OF OUR SERVICES WHEN OUR SERVICES ARE BOOKED TOGETHER



FLORAL / DECOR

BLOSSOM & SUNSHINE
*3 HOURS OF COMPLIMENTARY SET-UP & COMPLIMENTARY TEAR DOWN WHEN OUR SERVICES ARE BOOKED TOGETHER



SWEETS TABLE / FAVOURS

DIPTOPIA SWEETS



STATIONARY
DESIGNS BY VESPI



While booking multiple preferred vendors is possible, only one Eternal Bliss Events promotion can be applied per booking.

This does not affect other vendor promotions, which will apply no matter how many vendors are booked.



NEXT STEPS

1

DISCOVERY CALL

Tell us about your event! You can use the booking link to schedule a time that works for you!

2

CONTRACT + INVOICE

Once you sign and return your contract, I'll send it back with your invoice. Payment is then due via e-transfer.

3

IT'S OFFICIAL

You are officially an Eternal Bliss Event's client! Time to start planning the details of your event day and building your custom plan and timeline.

CONTACT

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